



# DEPARTMENT OF THE NAVY

COMMANDER NAVAL RESERVE FORCE  
4400 DAUPHINE STREET  
NEW ORLEANS, LOUISIANA 70146-5046

REFER TO:

COMNAVRESFORINST 3591.1E  
N3W(A)

COMNAVRESFOR INSTRUCTION 3591.1E

**12 MAY 2000**

Subj: SMALL ARMS COMPETITION

Ref: (a) OPNAVINST 3590.7C  
(b) OPNAVINST 3591.1C  
(c) OPNAVINST 5530.14C  
(d) OPNAVINST 5530.13B  
(e) NAVSEAINST 8370.2  
(f) BUPERSINST 1610.10  
(g) BUPERSINST 1001.39C  
(h) COMNAVRESFORINST 1571.7H  
(i) COMNAVRESFOR P4000.1  
(j) NAVPERS 156651 (U. S. Navy Uniform Regulations)

Encl: (1) Organization and Procedures (Naval Reserve Rifle and Pistol Teams)  
(2) Naval Reserve Rifle and Pistol Teams Application for Membership

1. Purpose. To promote small arms safety and marksmanship within the Naval Reserve. To establish procedures and provides guidance for the Naval Reserve Rifle and Pistol Teams.

2. Cancellation. COMNAVRESFORINST 3591.1D

3. Discussion

a. References (a) and (b) provide guidance for Navy small arms training, qualification, and competition. Enclosure (1) of this instruction establishes the organization, responsibilities, and membership functions of the Naval Reserve Rifle and Pistol Teams.

b. Participants with the Naval Reserve Rifle and Pistol Teams are selected from among Training and Administration of Reserve (TAR) personnel, Selected Reservists (SELRES), Individual Ready Reservists (IRR), Fleet Reservists, and Retired Reservists. "Gray Area" SELRES (Retired Reservists awaiting pay) may participate as team members and are eligible for Navy awarded Excellence in Competition badges and Distinguished Points until such time as they are retired with pay. SELRES retired with pay may participate with the teams as competition coaches or administrative assistants. Individuals desiring membership on the Rifle and Pistol Team must apply using enclosure (2) of this instruction.

4. Action. Team members will familiarize themselves and comply with references (a) through (j).


5. Forms and Reports

a. NAVRES 1571/15 (Request for Training Orders) is available through normal supply channels.

**'12 MAY 2000**

b. NRPC 1200/1, Naval Reserve Qualification Questionnaire for Inactive Duty Personnel, is issued to each Reservist annually by the Naval Reserve Personnel Center (N22), 4400 Dauphine Street, New Orleans, LA 70149-9988.

c. Report symbol COMNAVRESFOR 3591-1 has been assigned to the Small Arms competition report requirement contained in enclosure (1), paragraph 2a(1)i. This requirement remains in effect for 3 years from the issue date of this instruction.

  
J. W. YOUNG, JR.  
Chief of Staff

Distribution: (COMNAVRESFORINST 5218.2B)

List B

C

D

ORGANIZATION AND PROCEDURES  
(NAVAL RESERVE RIFLE AND PISTOL TEAMS)

**12 MAY 2000**

1. Organization

a. The Naval Reserve Rifle and Pistol Teams are comprised of TAR, SELRES, IRR, Fleet Reserve and "gray area" retired personnel who have applied and been selected to participate in the Navy Small Arms Competition Program.

b. Each team shall have an Officer in Charge (OIC)/Captain. Commander, Naval Reserve Force (COMNAVRESFOR) shall appoint the team OIC/Captain biannually.

c. COMNAVRESFOR shall appoint an Assistant Officer in Charge (AOIC) to each team biannually. Appointment of the AOIC shall be determined by examining the experience level possessed by the candidates in the field of small arms competition.

Note: Ideally a Team OIC/Captain and AOIC will be appointed from opposite coasts to efficiently manage Atlantic and Pacific Fleet competitions.

d. Each team shall appoint a Team Leading Chief/Petty Officer for each competitive event. The Team Leading Chief/Petty Officer shall be the most senior enlisted person on the team.

2. Procedures and Responsibilities

a. Team OIC/Captain

(1) Responsible for the overall operation of the team, team order and discipline and shall represent the team in official dialogue. The Team OIC/Captain shall:

(a) Participate in the annual selection of team members,

(b) Issue team schedules.

(c) Select participants for various competitions.

(d) Coordinate with COMNAVRESFOR (N3W(A)) for the acquisition of Small Arms Competition Kits (SACK) per reference (e).

(e) Endorse, as via addressee, all Active Duty for Training (ADT) (NAVRES 1571/15)/Temporary Additional Duty (TAD) Applications for team members selected to participate in competitions.

(f) Ensure all ADT Fitness Reports (FITREPS) and Enlisted Performance Evaluations are complete and submitted on time per reference (f).

(g) Ensure team members follow all competition rules and directives.

(h) Ensure proper documentation of team member participation (when required) in the Department of the Army's Small Arms Firing School per reference (a).

Enclosure (1)

12 MAY 2000

(i) Report the results of competitions to COMNAVRESFOR (N3W(A)) using report control symbol COMNAVRESFOR 3591-1.

b. AOIC. Responsible for insuring the team is properly trained. Additionally, the Competition Coach will serve as the assistant Team OIC in the absence of the Team OIC and will perform duties as assigned by the Team OIC.

c. The Team Leading Chief/Petty Officer. Manages the personnel matters of the team during a competition and performs functions assigned by the Team OIC/Captain.

### 3. Team Membership

a. Application for Team OIC/Captain shall be submitted to COMNAVRESFOR (N3W(A)) by 1 December of each even numbered year. Applications should include a personal history of small arms competitions, scores, and qualifications. COMNAVRESFOR will appoint the Team OIC/Captain and AOIC by 31 December of each even numbered year.

b. Application for team membership must be received by COMNAVRESFOR (N3W(A)) before 1 February annually. Application for membership shall be in the format contained in enclosure (2) of this instruction.

c. COMNAVRESFOR will convene a selection board during the first quarter of the calendar year to select members of the Naval Reserve Rifle and Pistol Teams. Selection board composition is as follows:

Board Chairman	COMNAVRESFOR (N3W(A))
Member	Commander, Naval Air Reserve Force (N3W)
Member	OIC, Naval Reserve Rifle Team
Member	OIC, Naval Reserve Pistol Team

d. Each Team OIC/Captain will notify applicants of their selection/nonselection by 31 March annually. Team OIC's may solicit match competitors for team membership following competitive events providing the competitor has completed team application documentation per enclosure (2) of this instruction.

### 4. Competition

a. Participation in any small arms competition shall not conflict with metier's unit annual training.

b. Upon notifying the Team OIC/Captain that a member has been selected for a competition, that member will:

(1) Apply for orders to the member's commanding officer per references (g) and (h). When selected to represent the Naval Reserve as a team competitor, applications for orders must be forwarded via the Team OIC/Captain. Team metiers may submit applications for orders to local, regional, sectional or other service matches via their chain of command.

Note. Travel orders to small arms competitions shall contain the following statement:

"Authorized to transport and use firearms in the performance of official duty. Authorized to vary itinerary as necessary."

**12 MAY 2000**

(2) Considering the difficulty transporting firearms via commercial carriers, transportation via private auto should be considered.

(3) TAR metiers may be authorized cost/no-cost TAD orders at the discretion of the commanding officer.

(4) IRR and SELRES members if physically qualified may be authorized nonpay/no-cost ADT orders per references (g) and (h).

(5) Fleet Reservists and Naval Reserve Retired personnel may be issued permissive letter type orders as specified in references (g) and (h).

c. Firearms aboard military installations. All personal weapons brought aboard a Navy installation or activity shall be controlled and accounted for per reference (c). Personal weapons introduced into an installation or activity shall be stored in an approved armory or weapons container as described in references (c) and (d).

d. Ammunition. Match grade ammunition for competition training is provided by the Naval Surface Warfare Center (NSWC), Navy Match Coordinator (N4083), Crane, Indiana. Team members issued match grade ammunition for practice shall report all ammunition receipts and expenditures to the Rifle/Pistol Team OIC/Captain. The Rifle/Pistol Team OIC/Captain shall maintain a record of team ammunition receipts and expenditures. The Team OIC/Captain shall report the total of ammunition received or expended to NSWC (N4083), Crane, Indiana at a minimum quarterly. All Navy match grade ammunition must be stored per reference (d). Under no circumstances shall Navy match grade ammunition be stored in a private residence.

e. Uniforms. Members of the Naval Reserve Rifle and Pistol Teams are authorized to wear the Camouflage Utility Uniform (CUU) during training and competition. Unless a team member's unit is specifically authorized to wear the CUU per reference (i), procurement of the CUU will be at the team members expense. The CUU will be worn per reference (j).

**12 MAY 2000**

NAVAL RESERVE RIFLE AND PISTOL TEAMS  
APPLICATION FOR MEMBERSHIP

Team applying for: Rifle \_\_\_\_\_ Pistol \_\_\_\_\_ Both \_\_\_\_\_

Name, Rate, SSN: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Phone: Home \_\_\_\_\_ DSN \_\_\_\_\_

Status: TAR \_\_\_\_\_ SELRES \_\_\_\_\_ IRR \_\_\_\_\_

Retired with pay \_\_\_\_\_ Retired awaiting pay \_\_\_\_\_

Command: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Note: The Statement of Domestic Violence form included in this enclosure must be signed and returned with the application package.

1. Matches you competed in last year and scores:
2. Current Classifications/Qualifications: (include photo copies of classification cards)
3. Dates you will not be able to participate in team events:
4. Which of the following will you participate in this year:
 

1st Week National Rifle Match	_____
2nd Week National Rifle Match	_____
Interservice Matches	_____
Fleet Matches (East or West)	_____
All Navy Match	_____
5. If a TAR or SELRES, will you require a Small Arms Competition Kit(SACK)?  
 (Kit is not transferrable and must be stored in a Department of Defense armory)
6. Mail Package to:

Commander, Naval Air Reserve Force  
 Weapons Program Officer (N3W)  
 4400 Dauphine Street  
 New Orleans, LA 70146-5200  
N3W1@cnrf.nola.navy.mil

**12 MAY 2000**

STATEMENT OF DOMESTIC VIOLENCE

I \_\_\_\_\_ have at no time in my life been convicted by any Federal, State, Tribal or local court of any charge of Domestic Violence or Assault with any act of domestic violence within the complaint.

signed \_\_\_\_\_ date \_\_\_\_\_